

CAPABILITY 19 / 27

Technical Documentation, Compliance & Traceability

Documentation and traceability from source to site.



Photo: Ermell, Wikimedia Commons, CC BY-SA 4.0 – https://commons.wikimedia.org/wiki/File:Baustelle_H%C3%B6lzla_6066312.jpg

OVERVIEW

In industry, equipment without documents cannot be accepted or installed. COTI collects, checks and compiles technical documentation, certificates and traceability records so that every item can be followed from source to site.

CONTENTS

- 19.1** Datasheets, drawings, manuals, certificates of conformity and material certificates.
- 19.2** Test reports, inspection documents, packing lists and country-of-origin documentation.
- 19.3** Document-index, transmittal and vendor-data-book/MDR compilation support.
- 19.4** Traceability follow-up and documentation matching to supplied equipment.
- 19.5** Technical clarification and documentation recovery from manufacturers/suppliers.

19.1 Datasheets, drawings, manuals, certificates of conformity and material...

SUPPLY SCOPE

Datasheets, drawings, manuals, certificates of conformity and material certificates.

DEFINITION

Datasheets describe performance and specifications; drawings show dimensions and construction; manuals explain installation and maintenance; certificates of conformity and material certificates prove compliance.

19.2 Test reports, inspection documents, packing lists and country-of-origin...

SUPPLY SCOPE

Test reports, inspection documents, packing lists and country-of-origin documentation.

DEFINITION

Test reports and inspection documents record results; packing lists detail each shipment; certificates of origin state where goods were manufactured, which matters for customs and contracts.

19.3 Document-index, transmittal and vendor-data-book/MDR compilation support.

SUPPLY SCOPE

Document-index, transmittal and vendor-data-book/MDR compilation support.

DEFINITION

A document index lists all documents; a transmittal records what was sent and when; a vendor data book or MDR (Manufacturer's Data Record) gathers all documents for one item in a single file.

19.4 Traceability follow-up and documentation matching to supplied equipment.

SUPPLY SCOPE

Traceability follow-up and documentation matching to supplied equipment.

DEFINITION

COTI checks that each document matches the item actually supplied (tag, serial number, heat number), ensuring complete traceability.

19.5 Technical clarification and documentation recovery from...

SUPPLY SCOPE

Technical clarification and documentation recovery from manufacturers/suppliers.

DEFINITION

When information is missing or unclear, COTI asks the manufacturer or supplier for technical clarification and recovers missing documents.

Specialized services are provided and/or coordinated with qualified technical partners according to project requirements.

Contact COTI

Send us your RFQ, part numbers, nameplate photos or technical specifications. We will review your requirement and reply with a structured proposal.

Canadian Overseas Trade Inc. (COTI)

7175 rue Michelet, Suite 10, Montréal (Québec) H1S 2L8, Canada

info@coticanada.com | WhatsApp: +1 438 937 9124 | +971 54 223 8214

PHOTO CREDITS

All photographs are real photographs from Wikimedia Commons, used under the licences indicated.

- Baustelle Hölzla 6066312.jpg – Ermell, CC BY-SA 4.0 – https://commons.wikimedia.org/wiki/File:Baustelle_H%C3%B6lzla_6066312.jpg